



Notice
City Commission Regular Meeting
7:00 pm

Monday, March 21, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 03-17-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of March 7, 2016, and March 14, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)

- b. Consideration of authorizing a lease for use of City property located directly east of 439 East Front Street, as requested by Sparks Barbeque, for use of the space primarily for outdoor dining purposes. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required).
- c. Consideration of adopting a resolution recommending approval of a request for a new Redevelopment Liquor License with Class C Privileges from JES Holdings, LLC, and authorizing the City Clerk to issue a registration for operation of the license at 201 E. Front Street, Suite A. (Adoption and approval recommended) (Marty Colburn, Benjamin Marentette)
- d. Consideration of adopting a resolution authorizing the relocation of the Precinct 8 Polling Place from the Grand Traverse County Civic Center, to the Physical Education Building at the main campus of Northwestern Michigan College, located at 1701 East Front Street, which has been determined by the City Clerk to be the best location for relocation of the polling place. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- e. Consideration of approving an assignment of the agreement with the National Cherry Festival for the 2016 and 2017 events to The Festival Foundation, which is doing business as the National Cherry Festival, to reflect the new corporate structure of the Festival, which also affects the related permits to be issued by the City Clerk, which is a housekeeping matter. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required)
- f. Consideration of clarifying the February 16, 2016, action of the City Commission authorizing a \$50,000 contract for the Bryan Crough Public Art Memorial with all funds to come from outside sources, to eliminate the maximum dollar amount of the contract, provided that all funds come from outside sources. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required)

- g. Consideration of approving the recommendation from the Downtown Development Authority to limit free parking on evenings and weekends at the Larry C. Hardy Parking Garage to November 15 to January 15, effective November 15, 2016, as recommended by the Downtown Development Authority Board of Trustees. (Approval recommended) (Marty Colburn, Rob Bacigalupi)
- h. Consideration of re-adopting 401(a) Plans with the International City Managers Association, for existing retirement accounts, which poses no additional financial liability to the City, for compliance with Internal Revenue Service guidelines. (Adoption recommended) (Marty Colburn, Kristine Bosley)
- i. Consideration of adopting a resolution scheduling a public hearing for April 18, 2016, for a property-owner initiated special improvement district to install a snowmelt system in a portion of the 200 block of East Front Street. (Adoption recommended) (Marty Colburn, Timothy Lodge, Polly Cairns)
- j. Consideration of authorizing a purchase order for two replacement motors for the flocculation tank mixers at the Water Plant, which allow for the separation and filtering of particulate matter. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- k. Consideration of authorizing a contract for Hickory Hills site plan engineering design services and design and construction management services for a maintenance building at Hickory Hills, with the cost of site plan design services to be covered by funds raised privately by *Preserve Hickory*; and consideration of authorizing the related funding agreement for this and future funds provided by *Preserve Hickory*. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- l. Consideration of authorizing a purchase order for the replacement of two hydraulic lift cylinders on a bucket truck utilized by Traverse City Light and Power. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- m. Consideration of adopting a resolution certifying the following street segments as local streets so they are eligible for Act 51 funds from the State of Michigan:
- Station Street from Railroad Avenue to Franklin Street
 - Lake Ridge Drive from 14th Street to 16th Street
 - 14th Street from its east terminus to Lake Ridge Drive
 - 16th Street from its east terminus to Lake Ridge Drive
- (Adoption recommended) (Marty Colburn, Dave Green)
- n. Consideration of authorizing a confirming purchase order for a fire panel at the City Opera House. (Approval recommended) (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of enacting an amendment to the sign ordinance to allow message board signs to change their message every hour, with such content to be static. (Marty Colburn, Russell Soyering)
- b. Consideration of enacting an amendment to the Traverse City Code of Ordinances to allow running or blinking lights on marquee signs on buildings which are used solely as a theatre. (Marty Colburn, Russell Soyering)

- c. Consideration of entering into closed session to discuss an attorney-client communication regarding the Clinch Park Waterscape. (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required to enter into closed session)

4. New Business

- a. Consideration of authorizing a contract for the Phase I Paving and Resurfacing Projects. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

5. Appointments

- a. Consideration of approving an appointment to the Traverse City Light and Power Board. (Mayor Jim Carruthers, Commissioner Richard Lewis, and Commissioner Amy Shamroe, Chair; and Katie Zeits)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the Traverse City Light and Power Board meeting of February 23, 2016.

3. Minutes of the Planning Commission meetings of February 2, 2016, and February 17, 2016.
- e. Reports and correspondence from non-City officials.
 1. Monthly Operations Report for the Wastewater Treatment Plant for February 2016 from CH2 M.

7. Public Comment

- a. Reserved.
 1. Tina Allen, representing Northwest Michigan Continuum of Care, to discuss "Collaboration of service to those experiencing homelessness in Traverse City and Grand Traverse County."
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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